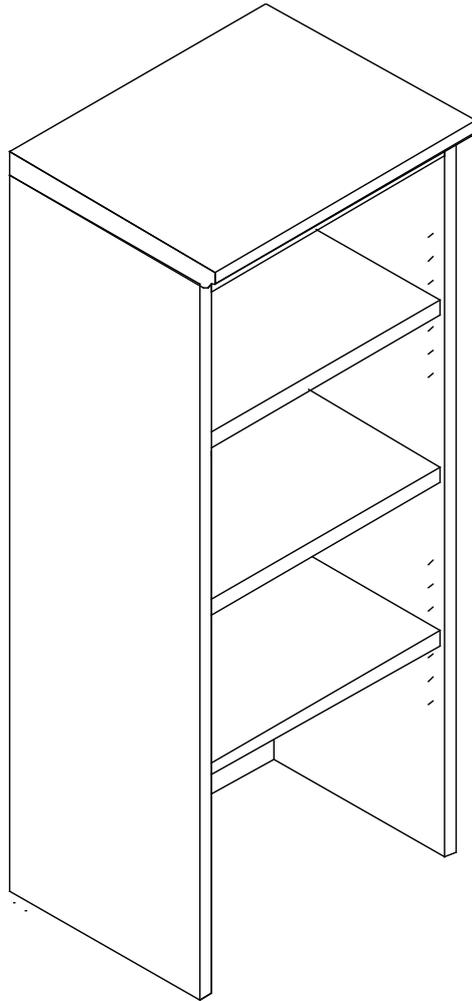


# POTTERY BARN



## Printers Hutch Bookcase

**Important Safety Instructions:**

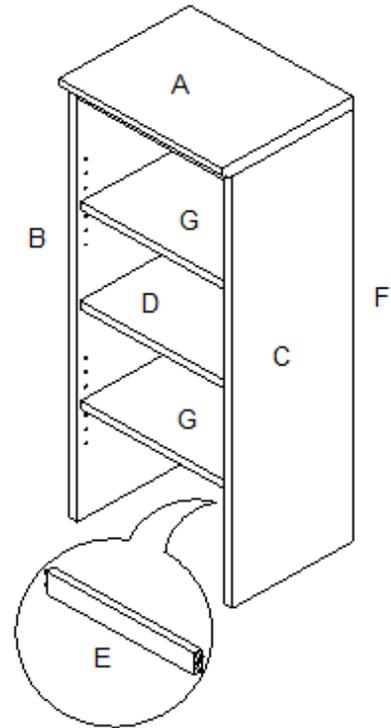
- Please read all instructions carefully before assembling.
- For your safety, assembly by two or more adults is strongly recommended.
- Keep instructions for future use.
- Use only vendor supplied hardware to assemble. Using unauthorized hardware could jeopardize the structural integrity of the item.

**Pre-assembly:**

- Remove all parts and hardware from the box and lay out on a clear carpeted or scratch-free work surface, as this will avoid damaging parts during assembly. The shipping box provides an ideal work surface.
- Do not dispose of any packaging or contents of the shipping carton until assembly is completed to avoid accidentally discarding small parts or hardware.
- Use the parts and hardware lists below to identify and separate each of the pieces included.
- The illustrations provided allow for easier assembly when used in conjunction with the assembly instructions.
- The use of power tools to aid in assembly is not recommended. Power tools can damage hardware and split wood.

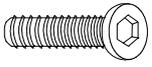
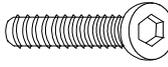
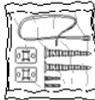
**Parts Included:**

- A - Top panel (1x)
- B - Left side panel (1x)
- C - Right side panel (1x)
- D - Center shelf (1x)
- E - Bottom rail (1x)
- F - Back panel (1x)
- G - Removable panel (2x)



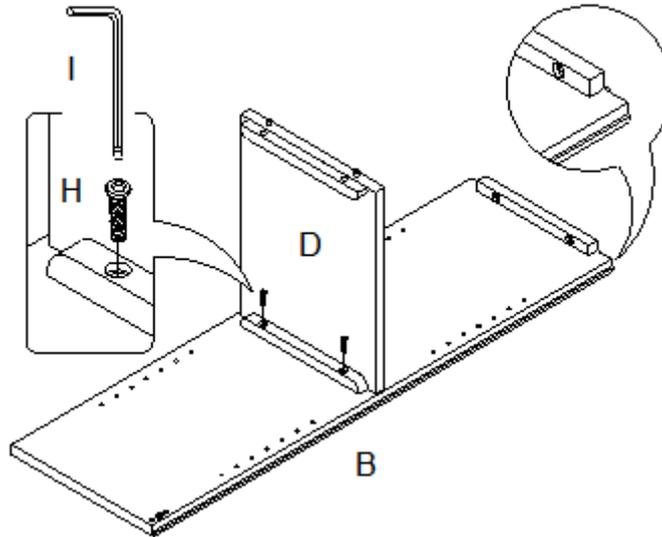
Products needed for assembly:  
A Printers Top Single on Pedestal or Printers Desk.

**Hardware Included:**

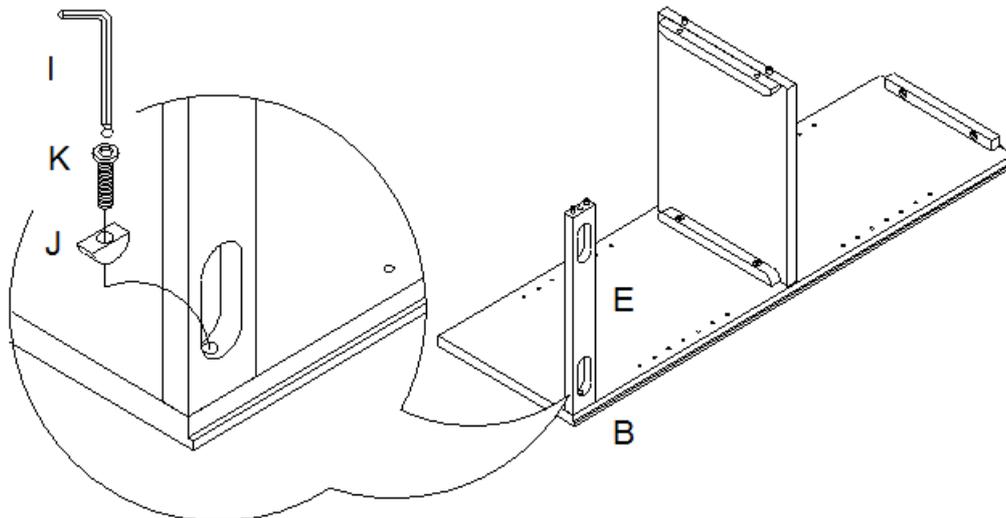
H - Short Allen bolt – $\varnothing 1/4" \times 1-1/8" L$ (8x)	I - Allen key (1x)	J - Half-moon bracket (2x)	K - Long Allen bolt – $\varnothing 1/4" \times 1-3/4" L$ (2x)
			
L - Wood screw - $\#8 \times 16 \text{mm}$ (20x)	M - Shelf pin (8x)	N - Mending plate (3x)	O - Screw - $M4 \times 16 \text{mm}$ (6x)
			
P - Wood screw - $\#3 \times 16 \text{mm}$ (8x)	● Anti-Tip Kit 		<b>Tools Required:</b>  Phillips screwdriver (Not included)
			

**Assembly Instructions:**

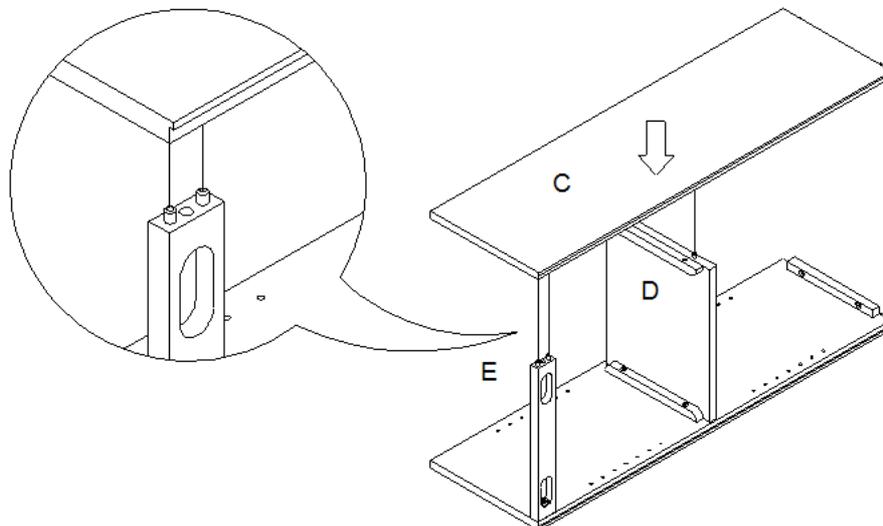
1. Attach the center shelf (D) onto the left side panel (B) by inserting the exposed dowel on one end of panel into pre-drilled hole at center of the side panel. Secure the panel with short Allen bolt (H) by Allen key (I).



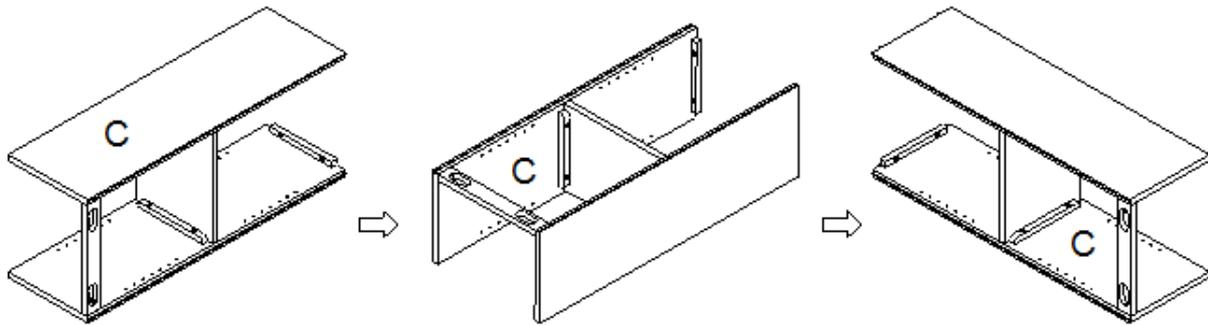
2. Attach the bottom rail (E) onto the left side panel (B) by aligning the exposed wood dowel on the rail with the rail with pre-drilled hole on the panel. Secure the rail with half-moon bracket (J) and long Allen bolt (K) by Allen key (I).



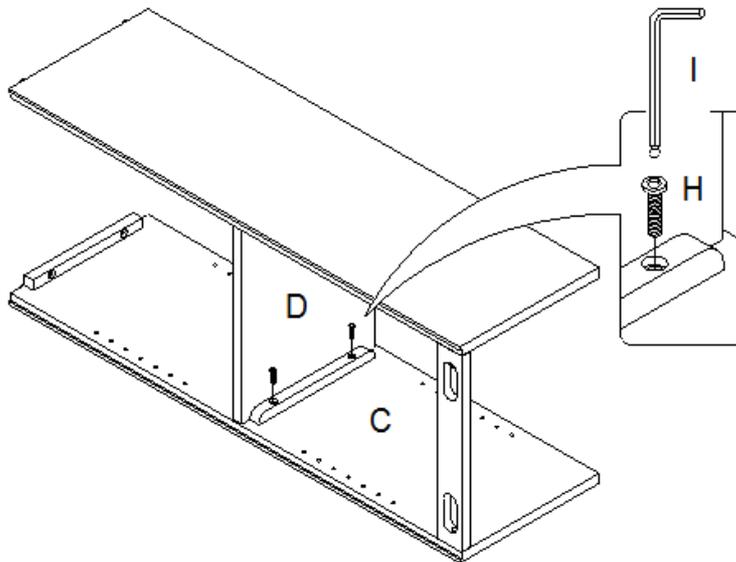
3. Attach the right side panel (C) onto the center shelf (D) and bottom rail (E) by aligning the pre-drilled hole on the side with exposed wood dowel on the shelf and rail.



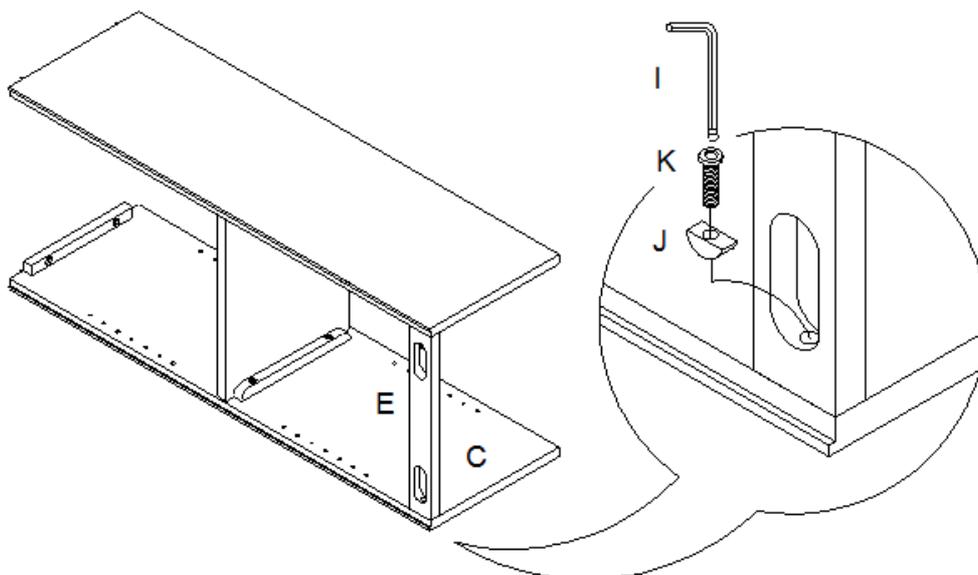
4. Hold the parts and turn over to have the right side panel (C) lay on the ground.



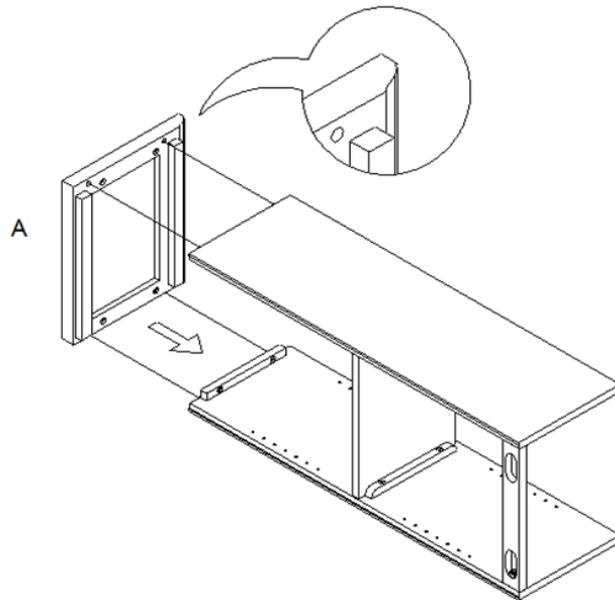
5. Secure the right side panel (C) with center shelf (D) by two (2) short Allen bolt (H) using Allen key (I).



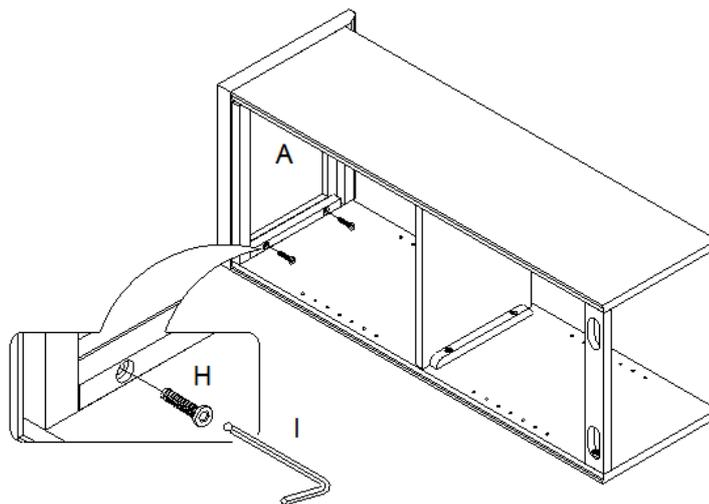
6. Secure the right side panel (C) with bottom rail (E) by half-moon bracket (J) and long Allen bolt (K) using Allen key (I).



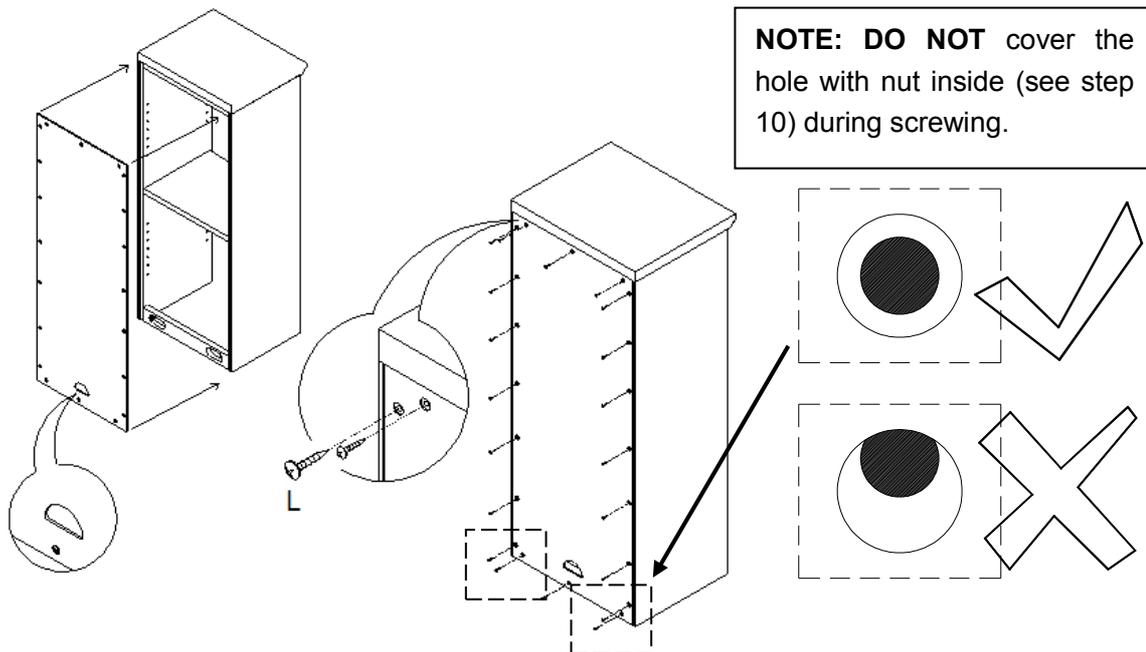
7. Attach the top panel (A) to the side panels by aligning the pre-drilled hole with exposed dowels.



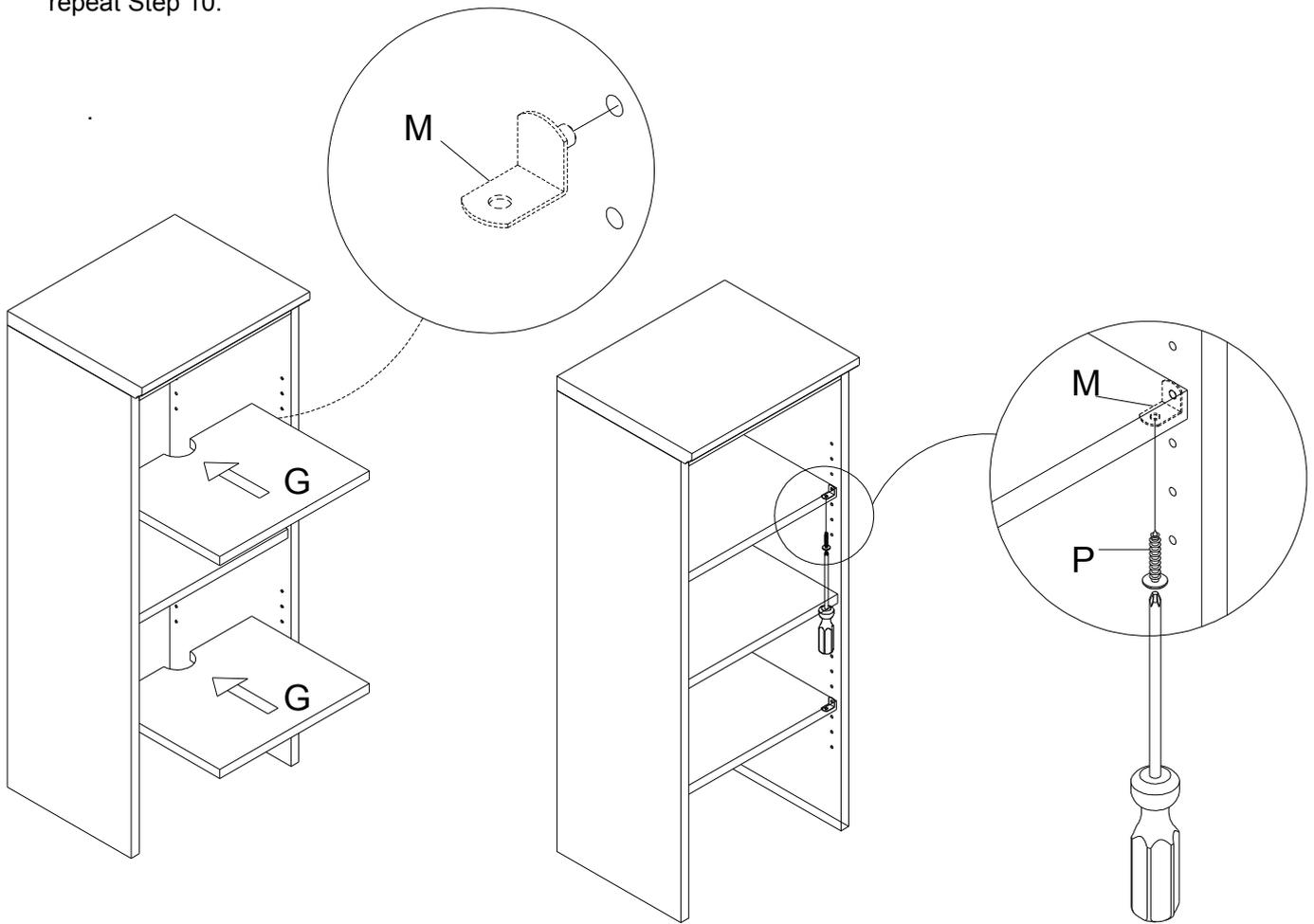
8. Secure the top (A) with two side panels by four (4) short Allen bolt (H) using Allen key (I).



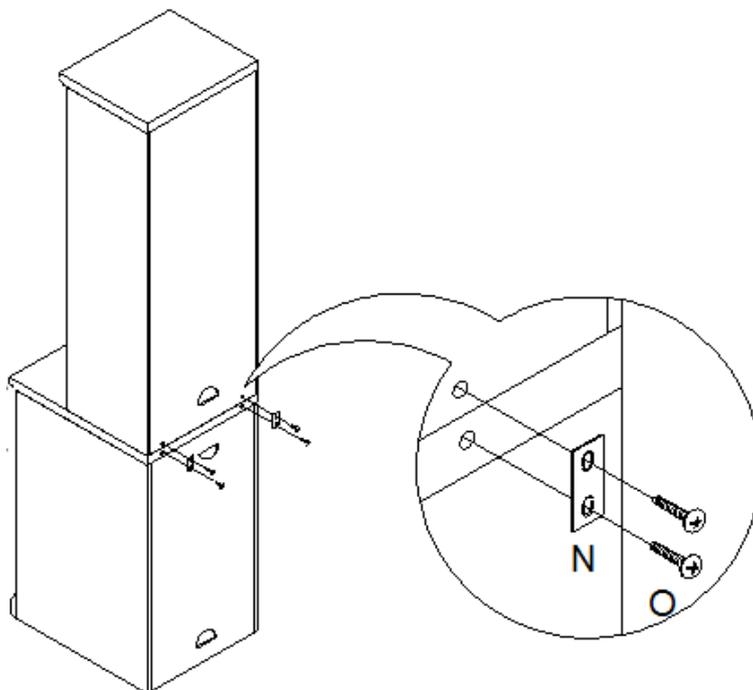
9. Turn the assembled parts up. Attach the back panel onto the flap cut of two side panels with the cable hole at the bottom. Secure by wood screw (L) at corners first using a Phillips head screw driver and then at other places until all pre-drilled holes on back panel has the screw.



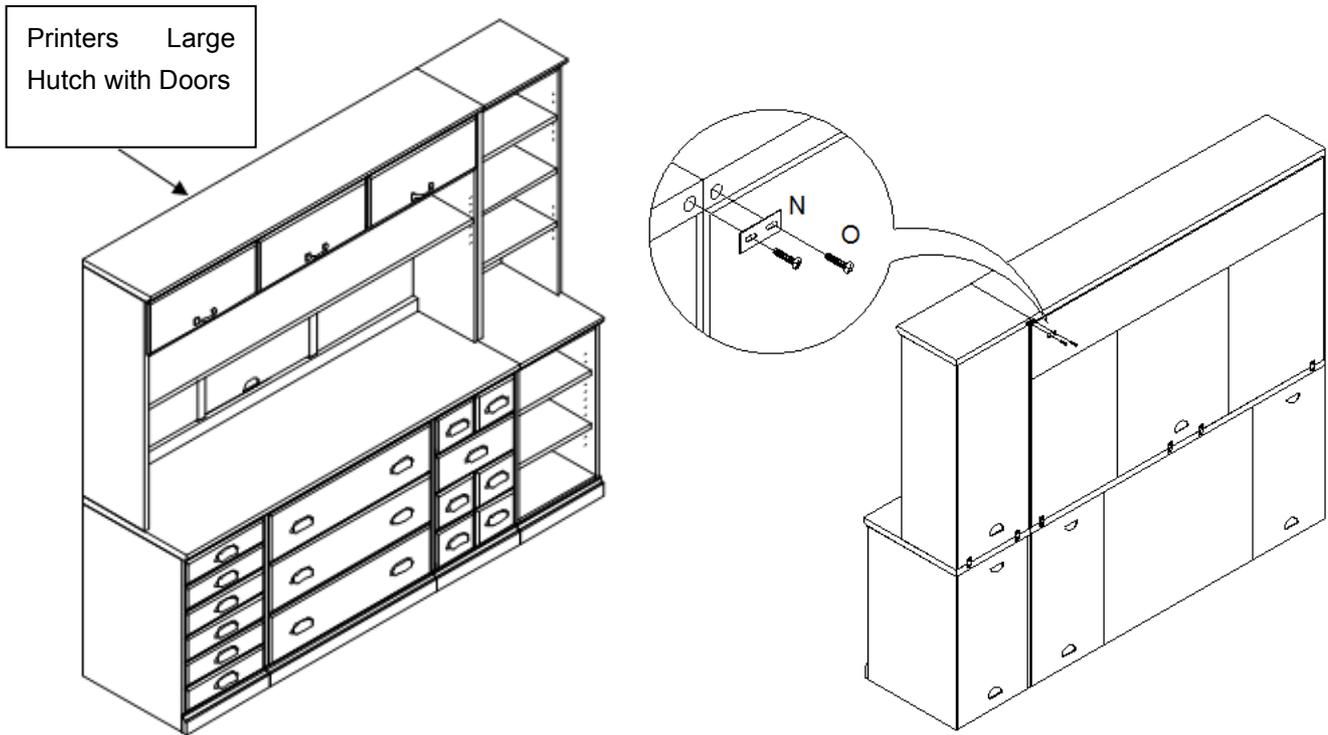
10. Insert the shelf pins (M) into pre-drilled holes on the sides at desire height. Gently put the shelf (G) onto the shelf pins. and use wood screws (P) to secure the shelf.
- If willing to change the position of a shelf, first remove the screws from the shelf pins (M) at bottom of shelf and repeat Step 10.



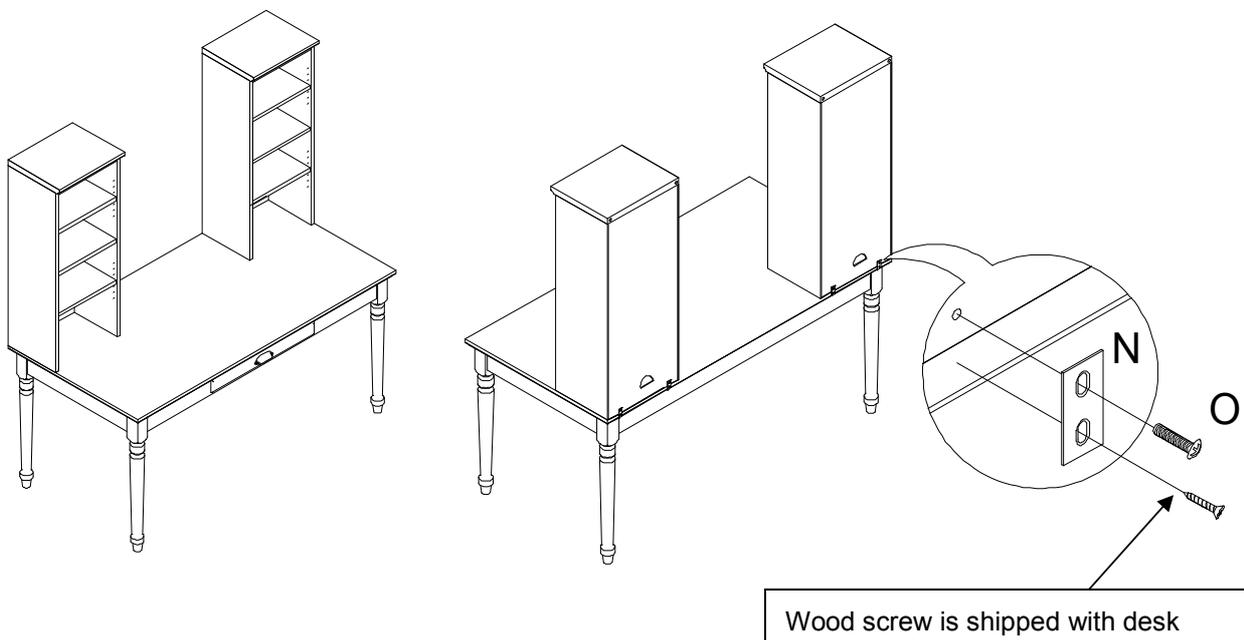
11. Slowly place the hutch on the top. Align the side and back of the two items. Place the mending plate (N) over the pre-drilled holes which has inserted nut inside, on the back of hutch and top. Secure with screw (O) by a Phillips head screwdriver.



12. If the bookcase is placed next to Printers Large Hutch with Doors or another bookcase. Attach a remaining mending plate (N) over the pre-drilled holes on top of two items then secure with screw (O) by a Phillips head screwdriver.



13. One or two bookcases can be placed on a desk, Printers Writing Desk or Printers Keyhole Desk. If so, secure the hutch as below:
- Attach the mending plate (N) to the bookcase hutch using screw (O) but do not tighten.
  - Turn the mending plate straight down so it covers on the back edge of desk top. Drive the wood screw (shipped with desk) at center of the hole into the desk top and then turn clock wise.
  - Tighten screw (O) and wood screw to secure.



**NOTE: USE THE ANTI-TIP KIT PROVIDED TO SAFELY SECURE YOUR PRODUCT(S). FOLLOW THE INSTRUCTIONS PROVIDED TO PREVENT SERIOUS INJURY FROM TIPPING FURNITURE.**

**Care Instructions:**

- Dust often using a clean, soft, dry and lint-free cloth.
- Blot spills immediately and wipe with a clean, damp, cloth.
- We do not recommend the use of chemical cleansers, abrasives or furniture polish on our lacquered finish.
- Hardware may loosen over time. Periodically check to make sure all connections are tight.  
Re-tighten if necessary.

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Page 8 of 9

# WILLIAMS-SONOMA INC.

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3401 Dufferin St. Space 215, Toronto, Ontario, M6A 2T9, CA

## FURNITURE TIPPING RESTRAINT

**WARNING:** This product is only a deterrent. It is not a substitute for proper adult supervision. Manufacturer assumes no liability for improper installation or excessive loads placed on screws, brackets or straps.

Young children may be injured by tipping furniture and the use of a tipping restraint is highly recommended.

When properly installed, this restraint will provide protection against tipping of furniture. This tipping restraint **MUST** be secured to a wall-stud or wall structure of similar strength.

Hardware included:

(2) Brackets

(1) Nylon Strap

(2) Long Stud Mounting Screws

(2) Short Furniture-Side Mounting Screws

Note: For safe mounting it is essential to use the proper hardware for your wall type. The included hardware is for drywall or stud mounting only. For other wall types (e.g., plaster, concrete and brick) please consult your local hardware store for fastener advice.

To install:

**1) LOCATING THE STUDS:** Use a stud finder to locate the vertical wooden studs within your wall located behind the final position of the furniture item. Mark the stud locations with a light pencil-mark.

**2) MOUNTING THE FURNITURE-SIDE BRACKET:** Move the furniture item close to the wall to its final position. Use pieces of tape or a pencil to transcribe the stud locations of the wall onto the furniture item. Move the furniture item again so you can access its back and use the marks to locate a suitable mounting point for the furniture-side bracket. Make sure that the bracket is secured to a firm portion of the furniture frame and as high as possible. Remember: The furniture-side bracket must be positioned near a wall stud. Using a pencil, and the bracket as a guide, mark "screw marks" on the furniture item through the bracket holes.

Use a 3/32" drill bit to drill pilot holes into the furniture item at the "screw marks". Use the TWO Short screws to secure the furniture-side bracket. This bracket can be positioned either vertically or horizontal as necessary (See Figure 1).

**3) MOUNTING THE WALL-SIDE BRACKET:** Position the wall-side bracket along the selected stud mark so that it will be adjacent the furniture-side bracket when the furniture item is moved to its final position. The wall-side bracket should be about ONE inch lower than the furniture-side bracket (See Figure 3). Use the TWO Long screws to secure the wall-side bracket to the wall. Remember to position the wall-side bracket vertically so that both screws will engage the selected wall stud (See Figure 2).

**4) ATTACHING THE STRAP:** When both brackets are securely attached, move the furniture to its final desired position and thread the strap through the openings of each bracket and also through the ratcheting "buckle". Tighten the strap until several "clicks" are heard. The furniture item is now securely tethered to the wall.

Note: If you must move the furniture item, you can release the strap by depressing the lever arm located at its buckle and simultaneously withdrawing the strap from the buckle. Make sure to reconnect the strap once the furniture item is returned to its previous position.

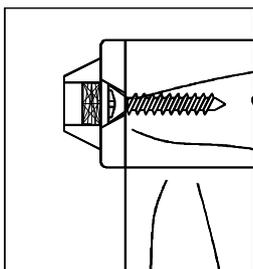


Figure 1

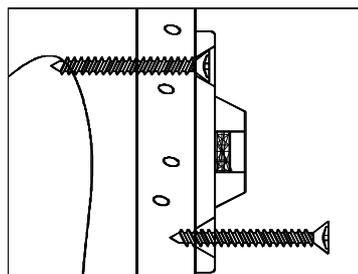


Figure 2

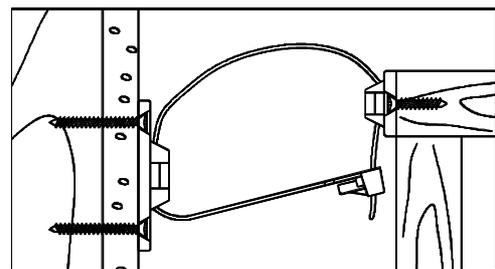


Figure 3